

Annual General Meeting

31st AIUG Conference

DRAFT Minutes



Meeting to be held at 12.30pm on Friday 20 November 2020, via Zoom

1. Welcome

2. Present:

Adam Hornsey (chair) (Deakin), Susan Tegg (secretary) (GriffithU), Rose Counsel (FedU), Kathy Martin (Deakin), Eliza Richards (Auckland City PL), Chris Jones (SLSA), Brian Jones (Sutherland PL), Freddie Mbuba (MasseyU), Janet Wilkinson (SLSA), Chris Pratt (SLWA), Barbara Gutthann (VictoriaU), Joanne Bowman, Bruce Eames (UMelb), Chris Bakarich (NewcastleU), Helen Bronleigh (Murdoch), Catie Hodges (Gold Coast PL)

3. Apologies (and Proxy requests): none

4. Minutes of 2019 AGM

<http://www.aiug.org/about-aiug/aiug-agm-minutes-and-reports/>

Accepted Adam

Seconded: Freddie

5. Reports by Office bearers

5.1. Chair – Budget and IUG conference

III acquired by ProQuest. We discussed what this means for the future of IUG, AIUG, possible merging with the local ExLibris User Group (ANZREG).

IUG was cancelled due to Covid, and many sessions were done via webinar.

AIUG quarterly webinars continued. One popular webinar included one by Eliza on reopening after lockdown.

2020 is Adam's last meeting as chair and he will now be an advisor to new chair, Freddie.

Finances:

Now only 16 members so funding going ahead may be difficult.

There is \$27,653 in bank. Savings are due to COVID ie no trip to IUG and virtual AIUG.

Once some outstanding invoices are processed at Deakin, Finance responsibility will be handed over to Freddie for Massey to manage.

See 2020 Financial Report

5.2. Training Coordinator

There is no report, and no training in 2020. III is improving access to training by having more training videos and there not needing login. Training will be discussed at site coordinators meetings. Due to staff changes there appears to be a need for system admin and load profile training.

5.3. Web Coordinator

There was no report from the Web co-ordinator. Its been a very quiet year.

6. Business arising

6.1. Office bearers

With AIUG now having 16 members, several decisions were made about the future of the Group. Two complementary proposals were made.

1. That state representatives and the training co-ordinator roles are no longer useful and so discontinue. Due to small numbers, the Site Coordinator's for each institution will make up the remainder of the committee

Proposed: Adam

Seconded: Rose

Carried

2. That the chair organises 3 site co-ordinators meetings each year in (April/August/November) to made decisions on matters of concern including training and finances

Proposed: Rose

Seconded: Adam

Carried

ACTION: Freddie will organise April meeting.

6.2. Departures to be noted

Adam thanked Susan Tegg and Mark Huppert on behalf of the AIUG community for their contribution to AIUG over the years and wished them all the best for their future endeavours.

6.3. (2014 7.2.2) Standing item – Proposals for collaborative and strategic activities

6.3.1. API development (as per 2018 6.6)

6.4. Standing item – Financial support by AIUG for individual presenters to attend user group conference to be discussed and decided at each AGM.

This standing item will be expanded. Replaced by Standing item – Financial support decisions will be made at site co-ordinators meetings

- Attendance at IUG for chair,
- Finance decisions for the conference
- Training subsidy by AIUG

Proposed by Bruce

Seconded by Rose

Carried

6.5. Membership and Conference Fees

Proposal that

- Membership fee stays the same (\$550 pa) for 2020
- That free conference attendance for one member of each site is dropped.

Proposed Adam
 Seconded: Susan
Carried

6.6. Election of Office Bearers 2021-2022

Position	Nominee	Seconded by
Deputy/Chair Elect 2023-24	Still to be decided.	
Secretary AGM	Helen Bronleigh	Rose
Website Maintenance	Stacey Lee (Griffith)	Adam

6.7. 2021 AIUG Conference and AGM

Venue: - Not yet decided.

6.8. Farewell and thanks:

Adam for his working chairing AIUG and organising the online conference.
 Welcome to new chair Freddie.

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7. Other business

7.1.

7.2.

Note: If attendance is not possible, all Site Coordinators can delegate AGM voting by proxy to the Chair.

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